

QUICK FORMAT GUIDE

Materials: (See sections B and C of the Awards Entry Rules for full details)

1. Pro Res HQ File Media Guidelines - For all categories other than Outstanding Color Grading – Theatrical Feature:
 - i. Codec – Pro Res 422 HQ
 - ii. Color Space – Rec 709, gamma 2.4
 - iii. Resolution – 1920 x 1080
 - iv. 23.98 fps
 - v. Viewing materials can be uploaded as part of the entry submission process at <https://HPA.awardcore.com>. See section D (page 21) for a complete walk through of the entry submission process.
2. H.264 File Media Guidelines – Editing for Episode or Non-Theatrical Feature category ONLY:
 - i. 1920 x 1080P
H.264 High Profile
Chroma 4:2:0 or 4:2:2
BitRate 8 Mbs
3. DCP Submission Guidelines
 - i. Submissions should be submitted as an **unencrypted DCP file** and delivered on a USB hard drive to:
Deluxe Technicolor Digital Cinema
Attn: Sharra Updike
2233 North Ontario St. 3rd Floor
Burbank, CA 91504
C/O HPA Awards
(818) 260.3871
HPAAwards@bydeluxe.com
 - ii. DCPs are due at Deluxe by the regular submission deadline of **July 12**. Please send a note to awards@hpaonline.com with your entry number, project title, shipping method and the date that your submission material was sent to Deluxe. **If you will be requesting an extension to get your DCP to Deluxe, please note that entry materials must be received no later than 5:00 pm on Friday, July 19.**
4. Sound submission guidelines
 - i. Codec – Pro Res 422 HQ
 - a. Submissions should be submitted as a Pro Res HQ file. The viewing material should include **both** the completed sound mix for judging and matching video.
 - b. Audio – PCM
 - i. 5.1 Sound – with the following track assignments.
 - Track 1 – Left
 - Track 2 – Right
 - Track 3 – Center
 - Track 4 – LFE
 - Track 5 – LS
 - Track 6 – RS
 - ii. Stereo
 - Track 1 – Left
 - Track 2 – Right

iii. Note: Stereo tracks should only be submitted when the original project was released in Stereo.

| Category | Submission Length (Maximum of - not counting slates) | Making Of (Maximum of) | Descriptive Material | Viewing Material |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------|-----------------------------|-----------------------------------|
| 1. Outstanding Color Grading – Theatrical Feature | 5:00 of scenes in sequence as they appeared in the film | N/A | Required | DCP via USB hard drive |
| 2. Outstanding Color Grading - Episode or Non-Theatrical Feature | 3:00 of scenes in sequence as they appeared in the episode | N/A | N/A | Pro Res HQ file via online upload |
| 3. Outstanding Color Grading - Commercial | 1:00 continuous clip; for spots with 1:00 or less runtime, submit full project | N/A | N/A | Pro Res HQ file via online upload |
| 4. Outstanding Editing - Theatrical Feature | N/A | N/A | N/A | No viewing materials required |
| 5. Outstanding Editing – Episode (30 Minutes and Under) or Non-Theatrical Feature | FULL PROJECT | N/A | N/A | H.264 file via online upload |
| 6. Outstanding Editing – Episode (Over 30 Minutes) or Non-Theatrical Feature | FULL PROJECT | N/A | N/A | H.264 file via online upload |
| 7. Outstanding Sound - Theatrical Feature | 3:00 segment or series of scenes in sequence as they appeared in the film | N/A | N/A | Pro Res HQ file via online upload |
| 8. Outstanding Sound - Episode or Non-Theatrical Feature | 3:00 segment or series of scenes in sequence as they appeared in the episode | N/A | N/A | Pro Res HQ file via online upload |
| 9. Outstanding Sound - Commercial | 1:00 continuous clip; for spots with 1:00 or less runtime, submit full project | N/A | N/A | Pro Res HQ file via online upload |
| 10. Outstanding Visual Effects - Theatrical Feature | 3:00 of scenes in sequence as they appeared in the film | 3:30 | N/A | Pro Res HQ file via online upload |

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| 11. Outstanding Visual Effects – Episode (13 Episodes and Fewer) or Non-Theatrical Feature | 2:00 of scenes in sequence as they appeared in the episode | 2:00 | N/A | Pro Res HQ file via online upload |
| 12. Outstanding Visual Effects – Episode (Over 13 Episodes) | 2:00 of scenes in sequence as they appeared in the episode | 2:00 | N/A | Pro Res HQ file via online upload |